

**RESOLUTION NO. 2021-031**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING THE CITY COUNCIL PROTOCOLS FOR THE CONDUCT OF MEETINGS, POLICY MAKING AND RELATED MATTERS ADDING RESPECT TO THE CITY COUNCIL'S CODE OF ETHICS**

WHEREAS, Section 702(c) and 704 of Charter of the City of San Buenaventura empowers the City Council to establish rules for its proceedings; and,

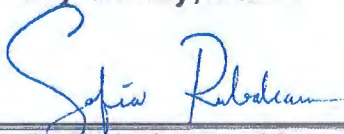
WHEREAS, The City Council reconfirmed their City Council Protocols by adopting Resolution No. 2021-010 on February 24, 2021; and,

WHEREAS, The City Council desires to amend its Protocols to add "respect" to its Code of Ethics in Section V thereof.


NOW, THEREFORE, THE City Council of the City of San Buenaventura does hereby resolve, determine, find, and order as follows:

SECTION 1. The Section V of the 2021 City Council Protocols attached to this Resolution and incorporated by this reference as amended to add "respect" thereto are approved.

PASSED AND ADOPTED THIS 10th day of May, 2021.

  
\_\_\_\_\_  
Sofia Rubalcava, Mayor

ATTEST:

  
\_\_\_\_\_  
Antoinette M. Mann, MMC, CRM  
City Clerk

A21-00219

F:\SPECIAL PROJECTS\2021\Protocols, City Council, Code of Ethics - Respect Amendment\Resolution Amending City Council Protocols.v1.5.3.2021.docx.docx

APPROVED AS TO FORM  
GREGORY G. DIAZ, City Attorney

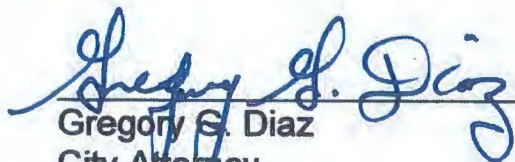
 5/3/2021  
\_\_\_\_\_  
Gregory G. Diaz Date  
City Attorney

EXHIBIT A – Section V, “Code of Ethics,” 2021 City Council Protocols, As Amended

## **V. CITY COUNCIL CODE OF ETHICS**

### **1. Statement of Purpose**

The residents of the City of San Buenaventura are entitled to responsible, fair, and honest City government. Public officials should conduct their official and private affairs so as not to give a reasonable basis for the impression that any such official can be improperly influenced in the performance of his/her public duties. Accordingly, the San Buenaventura City Council has approved this Code of Ethics as a guideline in addition to the Core Ethical Principles established by City of San Buenaventura employees: Respect, Equitable Treatment, Impartiality, Honesty, Responsibility, and Trustworthiness.

### **2. Responsibilities of Public Office**

#### **a. Act in the Public Interest**

Officials shall work for the common good of the people of the City of San Buenaventura and not for any private or personal interest and they will assure fair and equal treatment of all persons, claims, and transactions coming before the San Buenaventura City Council.

#### **b. Comply with the Law**

Officials shall comply with the laws of the nation, the State of California, and the City of San Buenaventura in the performance of their duties including but not limited to: The United States and the State of California Constitutions and City ordinances and policies.

#### **c. Conduct of the City Councilmembers**

The professional and personal conduct of officials must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges, or verbal attacks upon the character or motives of other members of City Council; Council Advisory Boards, Commissions, and Committees; the public; and staff. Respect, for each other, the institution, the staff, and the public, is critical to maintaining an environment where free and open discussion leads to

better decision-making for the City. As such, the City Council and each of its members will act respectfully at all times.

d. **Gifts and Favors**

Officials shall refrain from accepting any gifts or favors, which might compromise their independence of judgment or action or give the appearance of being compromised.

e. **Enforcement**

This Code of Ethics is intended to be self-enforcing and is an expression of standards of conduct for officials expected by the City. However, the Mayor has the additional responsibility to intervene when actions of members that appear to be in violation of this code are brought to his/her attention.

f. **Use of Public Resource**

City officials shall not use public resources unavailable to the public in general, such as City staff time, equipment, supplies, or facilities, for private gain or personal purpose.

g. **Conflict of Interest**

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decision in which they have a material financial interest or where they have an organizational responsibility or personal relationship, which may give the appearance of a conflict of interest.

h. **Campaign Practices**

Officials shall act with utmost integrity and engage in fair and honest campaign practices. The personal conduct of officials must be professional and responsible and avoid even the appearance of impropriety.

CERTIFICATION

STATE OF CALIFORNIA            )  
COUNTY OF VENTURA         )    SS.  
CITY OF SAN BUENAVENTURA   )

I, ANTOINETTE M. MANN, City Clerk of the City of San Buenaventura, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2021-031 which was duly and regularly passed and adopted by said City Council at a regular meeting held May 10, 2021, by the following vote:

AYES:            Councilmembers Sanchez-Palacios, Brown, Johnson, Halter, Friedman, Deputy Mayor Schroeder, and Mayor Rubalcava

NOES:           None

ABSENT:        None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Buenaventura, California.

Antoinette Mann  
Antoinette M. Mann, City Clerk  
City of San Buenaventura, California

May 13, 2021  
Date Attested

