CITY COUNCIL AGENDA

TUESDAY, OCTOBER 7, 2025

CLOSED SESSION – 4:00 P.M.
REGULAR MEETING - 5:00 P.M.

WRIGHT EVENT CENTER – 57 DAY ROAD, VENTURA, CA 93003

DR. JEANNETTE SÁNCHEZ-PALACIOS, MAYOR
Councilmembers:

DISTRICT 1 – LIZ CAMPOS
DISTRICT 3 – RYYN SCHUMACHER
DISTRICT 2 – DOUG HALTER, DEPUTY MAYOR
DISTRICT 5 – BILL MCREYNOLDS
DISTRICT 6 – JIM DURAN
DISTRICT 7 – ALEX MANGONE

Bill Ayub	Javan N. Rad	Michael B. MacDonald
City Manager	City Attorney	City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at https://www.cityofventura.ca.gov/718/Videos or on YouTube at https://www.YouTube.com/cityofventura/live.

To access the meeting remotely use this URL: https://us02web.zoom.us/j/84095569075. To request to speak, use the "raise hand" function in Zoom. To join by phone: Dial ***1-669-900-6833 or 1-833-568-8864 (Toll Free)*** *and enter* ***Meeting ID: 840 9556 9075.*** *To provide public comment, Press *9 and wait to be recognized by the City Clerk.*

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email cityclerk@cityofventura.ca.gov *by 3:00 p.m. on the meeting date, or by using the public comment form at* www.cityofventura.ca.gov/publicinput. *Please include the Agenda Item Number in the subject.*

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 658-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 10:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

CALL TO ORDER – CLOSED SESSION – 4:00 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: *Public comments on Closed Session Items only.*

CLOSED SESSION: ***Teleconference/Video Conference Meeting.*** *The Public may not participate in the Closed Session, other than for Public Comments.*

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   Title: City Attorney
   Authority: Government Code Section 54957

2. **CONFERENCE WITH LABOR NEGOTIATORS**
   City Negotiators: Mayor Dr. Jeannette Sánchez-Palacios and Deputy Mayor Doug Halter
   Unrepresented Employee: City Attorney
   Authority: Government Code 54957.6

ADJOURNMENT: *Adjourn to Regular Meeting.*

CALL TO ORDER – REGULAR SESSION – 5:00 p.m *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority, and the San Buenaventura Parking Authority when items are listed on the agenda.*

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

- 2025 Water Professionals Appreciation Week Recognition
- Ventura College 100 Year Anniversary Recognition

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS: *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

CITY MANAGER COMMUNICATIONS

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, this initial period for general public communications will be limited to twenty (20) speakers. If there are ten (10) or fewer speakers, each speaker will have three (3) minutes to speak; if there are more than ten (10) speakers, each speaker will have two (2) minutes to speak. Speakers may not cede their time to another speaker. City Council cannot act on any items not on the agenda.*

CONSENT ITEMS: *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. **Ordinance for Second Reading - Amending San Buenaventura Municipal Code Chapter 18, Creating Section 18.400 for Parklet Encroachments in the Public Rights of Way**

   Staff: Michael MacDonald, City Clerk

   RECOMMENDATION

   Waive the Second reading in full and adopt an Ordinance Amending San Buenaventura Municipal Code Chapter 18, Creating Section 18.400 for Parklet Encroachments in the Public Rights of Way. Ordinance titled:

   "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING THE MUNICIPAL CODE, CHAPTER 18, CREATING, SECTION 18.400 PARKLET ENCROACHMENTS IN THE PUBLIC RIGHTS-OF-WAY"

2. **Professional Services Agreement with Cloudburst Consulting Group for U.S. Department of Housing and Urban Development (HUD) Programs Technical and Administrative Assistance**

   Staff: Rachel Dimond, Community Development Director

   RECOMMENDATION

   Approve and authorize the City Manager, or designee, to execute a Professional Services Agreement with Cloudburst Consulting Group in the amount of $75,000 to provide on-call technical and administrative assistance to the City's U.S. Department of Housing and Urban Development Programs.
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3. Three-Year Amendment to the Enterprise Agreement with Microsoft through CDW-G in the Form of Enterprise Enrollment Renewals

Staff: Mike Shaffer, Chief Technology Officer

RECOMMENDATION

a. Approve and authorize the City Manager, or designee, to execute a three-year amendment to the Microsoft Enterprise Agreement through CDW-G in the form of annual Enterprise Enrollment renewals at $647,601 each for a total amount not to exceed $1,942,804 through September 30, 2028, for the products and services described in this staff report.

b. Approve and authorize the City Manager, or designee, to execute amendments to the Microsoft Enterprise Agreement through CDW-G by executing Enterprise Enrollment amendments for a not-to-exceed contingency amount of $194,280.

4. Purchase of New Mobile Data Computers for Ventura Police Department Vehicles to Secure Compatibility with Operating System

Staff: Mike Shaffer, Chief Technology Officer

RECOMMENDATION

a. Approve and authorize the City Manager, or designee, to execute a contract for the purchase of 60 Getac units mobile data computers from CDW-G for an amount not-to-exceed $326,342.

b. Authorize the Finance Department to appropriate a one-time increase not-to-exceed $326,342 to the Fiscal Year 2026 Information Technology ISF Fund (Fund 1061) to support the purchase.

c. Authorize the Finance Department to make necessary budget transfer adjustments from the General Fund (Fund 1001) to the Information Technology ISF Fund (Fund 1061) for the use of Investment Plan Funding that is dedicated for Information Technology Systems Improvements.

FORMAL ITEMS: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item. If there are 21 or more speakers, the time will be reduced to two (2) minutes.*

5. Consideration of a Chumash Land Acknowledgment

Staff: Stacey Zarazua, Parks and Recreation Director

RECOMMENDATION

a. Adopt a final version of the Chumash Land Acknowledgment.

b. Direct staff to post the Land Acknowledgment on the City's website and incorporate it into City Council and Council Advisory Group meeting agendas (at the beginning) and within the following City policy documents: General Plan and Annual Budget.

c. Direct staff to pursue opportunities for ongoing education, meaningful action, and equitable partnerships that uplift the Chumash people of Ventura.

6. Ordinance Adding a New Chapter 8.1200 for a Relocation Assistance Program for Qualified Tenants to The San Buenaventura Municipal Code

Staff: Rachel Dimond, Community Development Director

RECOMMENDATION

a. Introduce and approve the first reading of the ordinance, titled as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA ADDING A NEW CHAPTER 8.1200, "RELOCATION ASSISTANCE PROGRAM FOR QUALIFIED TENANTS" TO THE SAN BUENAVENTURA MUNICIPAL CODE"

b. Find the Relocation Assistance Ordinance to be exempt from California Environmental Quality Act (CEQA) as provided by the Common Sense Exemption pursuant to Section 15061 (b)(3) of the CEQA guidelines.

c. Set the second reading and adoption of this Ordinance at the next City Council meeting at which adequate notice can be provided.

7. Amend the 2026-2030 Capital Improvement Program, Confirm Urgent Necessity Determination, Approve Project Funding, Agreements, and Related Budget Adjustments for the Kalorama Street Emergency Storm Drain Project (SW25-1279)

Staff: Charles W. Ebeling, Public Works Director

RECOMMENDATION

a. Amend the Fiscal Year 2026-2030 Capital Improvement Program Workplan to add Kalorama Street Emergency Storm Drain Project (SW25-1279).

b. Adopt a Resolution amending Fiscal Year 2026-2030 Capital Improvement Program adding project SW25-1279.

c. Pursuant to Charter Section 1006(c), confirm the City Manager's determination that Kalorama Street Emergency Storm Drain Project SW25-1279 is of urgent necessity for the preservation of life, health, or property and therefore does not require advertising of bids. ***(Requires affirmative votes of at least four members of the City Council).***

d. Approve the Kalorama Street Emergency Storm Drain Project for a total of $1,091,449 and determine that it is Categorically Exempt from the California Environmental Quality Act as defined in California Environmental Quality Act Guidelines Section 15301 (d) because it is restoration or rehabilitation of deteriorated or damaged structures, facilities or mechanical equipment to meet current standards of public health and safety.

e. Approve and authorize the City Manager, or designee, to execute General Services Agreement 2025-98 with Sam Hill and Sons to complete Project SW25-1279 in the amount of $776,339.

f. Authorize the City Manager, or designee, to execute future amendments to General Services Agreement 2025-98 up to a total maximum contingency of $117,879 for a total not-to-exceed Agreement amount of $894,218 and a total time extension of 60 calendar days.

g. Approve and authorize the City Manager, or designee, to execute Professional Services Agreement PW26-1202 with Unico Engineering for construction management services in the amount of $84,452 and a contingency in the amount of $8,445 for a total not-to-exceed Agreement amount of $92,897.

h. Authorize an increase to the Fiscal Year 2025-2026 budget in the amount of $1,091,449 from the General Fund (fund balance) to support the project.

i. Authorize the Finance Department to transfer $1,091,449 from fund 01 General Fund) to fund 04 (General CIP).

ITEMS FOR FUTURE AGENDAS: *Policy Considerations may be submitted by two Councilmembers jointly on Items for Future Agendas. Policy Considerations are to request that the City Council direct "staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda," as allowed by Government Code Section 54954.2(a)(3).*

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ADJOURNMENT: *Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.*

In compliance with the American with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (805) 658-4787 or the California Relay Service at 711. Notification 72 hours prior will enable the City to make reasonable arrangements for accessibility to this meeting. AP&P 6.04, accessible at the link below, explains procedures for receiving and resolving requests for accommodation to participate in or conduct this meeting.

https://www.cityofventura.ca.gov/DocumentCenter/View/43474/APP-604-21225

Live Spanish interpretation will be available. No advanced request for interpretation services required.

La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.

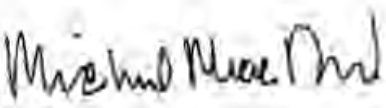
Administrative Reports relating to this agenda are available on the City's website – https://www.cityofventura.ca.gov/AgendaCenter.

Resource Items for the Public:

- City Council Protocols (which includes Rules of Decorum for the Public)
- City Council Goals 2025-2026
- Budget Principles 2021-2022
- City Charter/Municipal Code

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This agenda was posted on Wednesday, October 1, 2025, at 5:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, CMC
City Clerk
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