CITY COUNCIL AGENDA

Tuesday, May 12, 2026

CLOSED SESSION – 4:00 P.M.
REGULAR MEETING - 5:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL - 501 POLI STREET, VENTURA, CA 93001

DR. JEANNETTE SÁNCHEZ-PALACIOS, MAYOR
Councilmembers:

DISTRICT 1 – LIZ CAMPOS
DISTRICT 2 – DOUG HALTER, DEPUTY MAYOR
DISTRICT 3 – RYYN SCHUMACHER
DISTRICT 5 – BILL MCREYNOLDS
DISTRICT 6 – JIM DURAN
DISTRICT 7 – ALEX MANGONE

Bill Ayub	Javan N. Rad	Michael B. MacDonald
City Manager	City Attorney	City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

The City of Ventura acknowledges that we are gathered on unceded Chumash land. To read the City Council–adopted Chumash Land Acknowledgment in full, please visit: Chumash Land Acknowledgment | Ventura, CA.

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at https://www.cityofventura.ca.gov/718/Videos or on YouTube at https://www.YouTube.com/cityofventura/live.

*To access the meeting remotely use this URL: https://us02web.zoom.us/j/84095569075. To request to speak, use the "raise hand" function in Zoom. To join by phone: Dial 1-669-900-6833 or 1-833-568-8864 (Toll Free) and enter Meeting ID: 840 9556 9075. To provide public comment, Press *9 and wait to be recognized by the City Clerk.*

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email cityclerk@cityofventura.ca.gov by 3:00 p.m. on the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 658-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 10:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

CALL TO ORDER – CLOSED SESSION – 4:00 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: *Public comments on Closed Session Items only.*

CLOSED SESSION: ***Teleconference/Video Conference Meeting.*** *The Public may not participate in the Closed Session, other than for Public Comments.*

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
   Name of Case: *Aera Energy LLC, et al. v. City of Ventura, et al.*
   Ventura County Superior Court Case No. 2026CUWM061857
   Authority: Government Code Section 54956.9(d)(1)

ADJOURNMENT: *Adjourn to Regular Meeting.*

CALL TO ORDER – REGULAR SESSION – 5:00 p.m. *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority, and the San Buenaventura Parking Authority when items are listed on the agenda.*

ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

- Ventura Regional Sanitation District Services Presentation
- Green Business Awards Recognition

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS: *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

CITY MANAGER COMMUNICATIONS

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, this initial period for general public communications will be limited to twenty (20) speakers, with priority given to in-person speakers over virtual speakers. If there are ten (10) or fewer speakers, each speaker will have three (3) minutes to speak; if there are more than ten (10) speakers, each speaker will have two (2) minutes to speak. Speakers may not cede their time to another speaker. City Council cannot act on any items not on the agenda.*

CONSENT ITEMS: *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. Ordinance for Second Reading - Ordinance Amending Chapter 6.455 and Adopting a New Chapter 24.499 in the Municipal Code and Coastal Zoning Code

Staff: Michael MacDonald, City Clerk

RECOMMENDATION

Waive the second reading in full and adopt an Ordinance that amends the Municipal Code and Coastal Zoning Code to incorporate the California Coastal Commission's suggested modifications. Ordinance titled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, ACKNOWLEDGING RECEIPT OF, ACCEPTING, AND AGREEING TO THE CALIFORNIA COASTAL COMMISSION'S SUGGESTED MODIFICATIONS TO THE CITY'S LOCAL COASTAL PROGRAM AMENDMENT BY AMENDING SAN BUENAVENTURA MUNICIPAL CODE TITLE 6, CHAPTER 6.455, "SHORT-TERM VACATION RENTALS AND HOMESTAYS," AND MAKING CHAPTER 6.455 APPLICABLE IN THE COASTAL ZONE THROUGH THE ADOPTION OF CHAPTER 24.499"

2. Side Letter of Agreement Between the Ventura Fire Management Association and the City Regarding Holiday Pay to Align with CalPERS Special Compensation Requirements

Staff: Valerie Barroso, Human Resources Director

RECOMMENDATION

Authorize the City Manager, or designee, to execute on behalf of the City a Side Letter of Agreement between the Ventura Fire Management Association and the City regarding holiday pay to align with CalPERS special compensation requirements.

3. **Master Services Agreement with CivicPlus, LLC for Website Hosting, Support, and Maintenance Services and DocAccess Accessibility Tools**

Staff: Mike Shaffer, Chief Technology Officer

RECOMMENDATION

a. Authorize the City Manager, or designee, to execute a three-year Master Services Agreement with CivicPlus, LLC, in accordance with Statement of Work Q-123133-1, for website design, hosting, maintenance, and support services in an amount not-to-exceed $232,476 through June 30, 2029.

b. Authorize the City Manager, or designee, to execute a three-year Service Agreement with CivicPlus, LLC for DocAccess accessibility services in an amount not-to-exceed $83,500 through June 30, 2029.

c. Authorize the City Manager, or designee, to execute additional Statements of Work governed by the Master Services Agreement with CivicPlus, LLC for a contingency amount of up to $10,000 for the three years through June 30, 2029.

4. **Annual Report on Military Equipment Used by the Police Department in Compliance with AB 481 and Renewal of Ordinance 2022-005**

Staff: David Dickey, Chief of Police

RECOMMENDATION

a. Receive and File the Police Department's Annual Military Equipment Report, as required by Assembly Bill 481.

b. Renew Ordinance 2022-005, establishing a Military Equipment Policy for the Police Department.

5. **Project Status Update and Authorization of Additional Funding for Construction Contract PW25-1184 with Jilk Heavy Construction, Inc. for Beach Parking Structure Southeast Stair Tower Replacement Project and First Amendment to Task Order 001 of Agreement PW22-1009 with Cannon Corporation, Inc.**

Staff: Charles W. Ebeling, Public Works Director

RECOMMENDATION

a. Authorize the City Manager, or designee, to appropriate an additional $98,923 in funding for Construction Contract PW25-1184 with Jilk Heavy Construction, Inc. to address construction change orders associated with unforeseen field conditions that exceed the previously authorized contingency.

b. Authorize the City Manager, or designee, to execute the First Amendment to Task Order 001 of Agreement PW22-1009 with Cannon Corporation, Inc. increasing the contract amount by $9,350, from $57,000 to a total not-to-exceed amount of $66,350 for structural engineering design services.

c. Authorize the Finance Department to make any related budget adjustments necessary to complete the project.

6. **Natural Gas Boiler Replacement and Advertisement of Bids for City Hall East Boiler Replacement Project (FA19-1149)**

Staff: Charles W. Ebeling, Public Works Director

RECOMMENDATION

a. Approve the replacement of existing natural gas boiler units located in City Hall East with new Energy Star certified natural gas boilers in accordance with approved Capital Improvement Program description for Project No. FA19-1149 and identified in the 2020 Facilities Condition Assessment.

b. Approve the contract plans and specifications for the City Hall East Boiler Replacement, Specification 2022-018, and authorize the advertisement of bids to be received on the QuestCDN bidding platform.

CONSENT ITEMS (CONTINUED)

7. **Use of Contingency Funds for Project WW22-1215, Membrane Bioreactor/ Ultraviolet Light Disinfection Project**

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

This item is information only.

8. **Final 2025 Water Demand Factor Study**

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

Receive and File the Final 2025 Water Demand Factor Study.

PUBLIC HEARING ITEMS:

Staff shall introduce the public hearing item and present their report to Council. Councilmembers may ask questions of staff if they desire. Any member of the public may speak or present evidence, after submitting a speaker card and being recognized by the Mayor. All rules of decorum apply during Public Hearings. Each member of the Council shall verbally disclose all ex parte communications concerning the subject of the hearing.

9. **Resolution to Adopt the 2025 Urban Water Management Plan**

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

a. Conduct a public hearing.

b. Adopt by Resolution the 2025 Urban Water Management Plan for the City of San Buenaventura with the addition of comments received by the City Council incorporated into the final Plan as deemed appropriate.

10. **Resolution to Adopt the 2025 Water Shortage Event Contingency Plan**

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

a. Conduct a public hearing.

b. Adopt by Resolution the City of San Buenaventura's 2025 Water Shortage Event Contingency Plan.

FORMAL ITEMS: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item. If there are 21 or more speakers, the time will be reduced to two (2) minutes.*

11. Pavement Management Plan and Sidewalk Maintenance Plan for Fiscal Years 2026-2030

Staff: Charles W. Ebeling, Public Works Director

RECOMMENDATION

Receive and file the Pavement Management Plan and the Sidewalk Maintenance Plan for Fiscal Years 2026-2030. No action is required.

12. Ordinance Adding to Title 8 of the San Buenaventura Municipal Code a Chapter 8.430, "Regulation of the Sale of Nitrous Oxide," in Order to Prohibit the Sale of Nitrous Oxide Outside of Legitimate Uses within the City

Staff: David Dickey, Chief of Police

RECOMMENDATION

a. Introduce and waive the first reading of an Ordinance adding to Title 8 of the San Buenaventura Municipal Code a Chapter 8.430, "Regulation of the Sale of Nitrous Oxide," in order to prohibit the sale of nitrous oxide outside of legitimate uses within the City. Ordinance titled:

   "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, ADDING A NEW CHAPTER 8.430, "REGULATION OF THE SALE OF NITROUS OXIDE," TO TITLE 8 OF THE SAN BUENAVENTURA MUNICIPAL CODE"

b. Find that adopting the Ordinance is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3) because the action consists merely of the adoption of regulations which implement an administrative process that will not foreseeably result in construction activities or other physical activities, either directly or indirectly; and that it can therefore be foreseen that the enactment of this Ordinance amendment does not have the potential to result in significant effects on the environment.

c. Set the Ordinance for a second reading and adoption for the next meeting upon which adequate notice can be provided.

13. **Ordinance Repealing Chapter 8.420, "Reserved," of the San Buenaventura Municipal Code, and Replacing it in its Entirety with Chapter 8.420, "Prohibition on Sale of Kratom," in Order to Ban Sales of Kratom within the City**

Staff: David Dickey, Chief of Police

RECOMMENDATION

a. Introduce and waive the first reading of an Ordinance repealing Chapter 8.420, "Reserved," of the San Buenaventura Municipal Code, and replacing it in its entirety with Chapter 8.420, "Prohibition on Sale of Kratom," in order to ban sales of Kratom within the City. Ordinance titled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA REPEALING CHAPTER 8.420, "RESERVED," AND REPLACING IT WITH A NEW CHAPTER 8.420, "PROHIBITION ON SALE OF KRATOM," OF TITLE 8 OF THE SAN BUENAVENTURA MUNICIPAL CODE"

b. Find that adopting the Ordinance is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3) because the action consists merely of the adoption of regulations which implement an administrative process that will not foreseeably result in construction activities or other physical activities, either directly or indirectly; and that it can therefore be foreseen that the enactment of this Ordinance amendment does not have the potential to result in significant effects on the environment.

c. Set the Ordinance for a second reading and adoption for the next meeting upon which adequate notice can be provided.

14. **Ordinance Ending Contributions from Water and Wastewater Capital Improvement Plan Projects to the Public Art Fund**

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

a. Introduce and waive the first reading of an Ordinance ending contributions from Water and Wastewater Capital Improvement Plan (CIP) Projects to the Public Art Fund. Ordinance titled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING TITLE 4, CHAPTER 4.610, SECTION 4.610.020 OF THE SAN BUENAVENTURA MUNICIPAL CODE, REMOVING WATER AND WASTEWATER PROJECTS FROM THE DEFINITION OF "ELIGIBLE CAPITAL IMPROVEMENT PROJECT" FOR THE PUBLIC ART PROGRAM"

b. Find that enactment of the Ordinance is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3) because its enactment implements an administrative process that will not foreseeably result in construction activities or other physical activities, either directly or indirectly.

c. Set the Ordinance for a second reading and adoption for the next meeting upon which adequate notice can be provided.

PUBLIC NOTICES: *Items listed under Public Notices are a matter of public record only. These items do not require City Council action.*

15. Public Notice – Submittal of Final Map for Tract No. 5937

This serves as Public Notice that the City Engineer has received the subdivision final map for the project described below in accordance with Section 26.100.220 of the City of San Buenaventura Municipal Code. See site location map attached.

Location:	0.95-acre parcel at 10861 Blackburn Road
Tract Number:	5937
Developer:	Shea Homes Limited Partnership
Description:	Eight residential units and two accessory dwelling units

ITEMS FOR FUTURE AGENDAS: *Policy Considerations may be submitted by two Councilmembers jointly on Items for Future Agendas. Policy Considerations are to request that the City Council direct "staff to report back to the body at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda," as allowed by Government Code Section 54954.2(a)(3).*

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, speakers may not cede their time to another speaker. If a person speaks during the first general public communications period, they do not have an opportunity to speak again during this second period, even if their time was shortened to two (2) minutes during the first period. City Council cannot act on any items not on the agenda.*

ADJOURNMENT: *Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.*

In compliance with the American with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (805) 658-4787 or the California Relay Service at 711. Notification 72 hours prior will enable the City to make reasonable arrangements for accessibility to this meeting. AP&P 6.04, accessible at the link below, explains procedures for receiving and resolving requests for accommodation to participate in or conduct this meeting.

https://www.cityofventura.ca.gov/DocumentCenter/View/43474/APP-604-21225

Live Spanish interpretation will be available. No advanced request for interpretation services required.

La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.

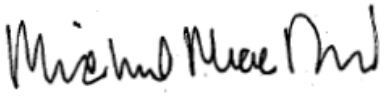
Administrative Reports relating to this agenda are available on the City's website – https://www.cityofventura.ca.gov/AgendaCenter.

Resource Items for the Public:

- City Council Protocols which includes Rules of Decorum for the Public
- City Council Strategic Priorities 2025-2026
- City Charter

~~~~~~

This agenda was posted on Wednesday, May 6, 2026, at 5:10 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, MMC
City Clerk
~~~~~~